### [Date:]

**[Supplier Company Name]**

**[Address]**

Attention: General Manager

RE: Ozone Depleting Chemicals (ODC’s)

The United States Government imposes a CFC (chlorofluorocarbon) excise tax on imported electronic products that contain or are manufactured using specific Ozone Depleting Chemicals (ODC’s). ARRIS is responsible for the payment of this tax on all such imports, unless proof is obtained to show that the manufacturing process is free of ODC’s.

In order for ARRIS to determine the proper payment of the CFC tax for products imported from **Supplier Name** we are required to obtain an authorized signature from your company on the attached "ODC CERTIFICATION QUESTIONNAIRE ".

**Please transfer the enclosed form onto your company letterhead and have this form signed by an officer of the Corporation, preferably the General Manager, and returned as soon as possible**.

An email is acceptable with the original to follow via courier. It is extremely important that you e-mail/fax as well as send a signed original to all the ARRIS operations identified on the enclosed ARRIS Address Sheet.

 If you have any questions or concerns please contact me.

Sincerely,

**YOUR RESPONSE ON THE FORM BELOW MUST BE PLACED ON YOUR COMPANY LETTERHEAD AND SIGNED BY AN OFFICER OF THE COMPANY (PREFERABLY THE GENERAL MANAGER)**

**ODC CERTIFICATION QUESTIONNAIRE**

1. Since January 1, 2000 have you used Ozone-Depleting Chemicals (ODC’s) in the manufacturing of ANY electronic components\* (parts, products) supplied to ARRIS? (A list of applicable ODC’s is enclosed as Appendix A) YES\_\_\_\_\_\_NO\_\_\_\_\_\_

 *If your response to Item 1 is NO, please complete Item 3; if YES, please complete Item 2 before going to Item 3.*

1. For any electronic component product that you have used ODC’s in its manufacture, please list each individual ARRIS part and, if applicable, please complete column 2, Date (MM/YY) Plan to Stop Using ODC’s.

|  |  |  |
| --- | --- | --- |
| ARRIS Part Number |  | Date (MM/YY) Plan to Stop Using ODC’s |
|  |  |  |
|  |  |  |
|  |  |  |

1. To the best of your knowledge, do any of the components that you purchase for use in the manufacture of parts supplied to ARRIS include ODC’s? YES \_\_\_\_\_\_ NO \_\_\_\_\_\_ If YES, list the component and the ARRIS part within which this component is included.

|  |  |  |
| --- | --- | --- |
| Component |  | Included in ARRIS Part # |
|  |  |  |
|  |  |  |
|  |  |  |

*If your response to Items 1 and 3 is NO, please complete the certification below; if YES to either Item 1 or 3, please complete Items 2 and 3 as well as the certification below.*

1. Are there other locations in your company that use ozone depleting chemicals (ODCs) in the manufacturing of ANY components (parts, products) supplied to ARRIS? If the answer is “yes” please list them below. YES\_\_\_\_\_\_ NO \_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Supplier* | *Address* | *City* | *State* | *Country*  | *Postal Code* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**NOTE: If at any time in the future you begin or resume using ODCs in the manufacture of any of these components, or if any of the components that you purchase for use in the manufacture of parts supplied to ARRIS include ODCs, ARRIS MUST BE notified immediately.**

CERTIFIED BY:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, Country, and Postal Zone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Name (please print) Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number FAX Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Officer's Signature Date

\*An electronic component is a component whose operation involves the use of non-mechanical amplification or switching devices such as tubes, transistors, and integrated circuits. Such components do not include passive electrical devices such as resistors and capacitors. Items not considered electronic components and not taxable are defined as follows: "Items such as screws, nuts, bolts, plastic parts, and similar specially fabricated parts that may be used to construct an electronic item."

**APPENDIX A**

**LIST OF OZONE DEPLETING CHEMICALS (ODC’s)**

Common Name Chemical Nomenclature CAS #

CFC-11 CFCl3, Trichlorofluoromethane 75-69-4

CFC-12 CF2Cl2, Dichlorodifluoromethane 75-71-8

CFC-113 C2F3Cl3, Trichlorotrifluoroethane 76-13-1

 354-58-5

CFC-114 C2F4Cl2, Dichlorotetrafluoroethane 76-14-2

CFC-115 C2F5Cl, Monochloropentafluoroethane 76-15-3

Halon-1211 CF2ClBr, Bromochlorodifluoromethane 353-59-3

Halon-1301 CF3Br, Bromotrifluoromethane 75-63-8

Halon-2402 C2F4Br2, Dibromotetrafluoroethane 124-73-2

Carbon Tetrachloride CCl4, Tetrachloromethane 56-23-5

Methyl Chloroform C2H3Cl3, 1,1,1-Trichloroethane 71-55-6

CFC-13 CF3Cl, Chlorotrifluoromethane 75-72-9

CFC-111 C2FCl5, Pentachlorofluoroethane 354-56-3

CFC-112 C2F2Cl4, Tetrachlorodifluoroethane 76-12-0

CFC-211 C3FCl7, Heptachlorofluoropropane 422-78-6

CFC-212 C3F2Cl6, Hexachlorodifluoropropane 3182-26-1

CFC-213 C3F3Cl5, Pentachlorotrifluoropropane 2354-06-5

CFC-214 C3F4Cl4, Tetrachlorotetrafluoropropane 29255-31-0

CFC-215 C3F5Cl3, Trichloropentafluoropropane 1599-41-3

CFC-216 C3F6Cl2, Dichlorohexafluoropropane 661-97-2

CFC-217 C3F7Cl, Monochloroheptafluoropropane 422-86-6